

**Position:** Asst. Project Manager

**Department:** Services

**Wage Range:** \$16 - \$24 DOQ

**Reports To:** Project Manager

**Location(s):** Bluestem, Lewiston, Northfield

The mission at Prairie Restorations, Inc. is... *To produce and provide the highest quality, most ecologically appropriate products and services possible to restore and manage native plant communities.*

In accordance with Prairie Restorations, Inc. philosophy, all team members work together sharing in a common goal of a successful, profitable and innovative company. Team members are to demonstrate professionalism, dedication, resourcefulness, integrity, and accountability. These are our core values that we expect our team members will live by in our daily interactions.

## **Primary Responsibilities Overview**

- To work as key member of our team to provide quality labor to restore and manage the highest quality native plant communities that are possible for our clients.

## **Duties and Responsibilities**

### Assist in Coordination and Implementation of Restoration Projects

- Communicate with clients
- Organization of team members and equipment for projects
- Allocate and/or order project materials as needed
- Maintain records for job related activities

### Provide Labor to Restore and Manage High Quality Native Plant Communities

- Hands on field labor
  - Install
    - Soil Prep
    - Seeding/Planting
    - Erosion Control
  - Land Management
    - Weeding
    - Herbicide Spraying
    - Small Power Equipment Operations
    - Prescribed Burning

Provide Supervisory Guidance to Seasonal Personnel

- Act as mentor to help train seasonal team members

Miscellaneous Duties

- To assist other departments within the company as needed
- To help keep the services building clean and organized
- To maintain safe working conditions

**Job Requirements**

- Sincere interest in native plant communities
- Ability to lift 50 lbs. often
- Ability to obtain MnDOT Health Card
- Must have valid MN Driver's License
- Ability to be insured to drive company vehicle by PRI insurance company
- Comfortable handling herbicides
- Ability to obtain MN Department of Ag Pesticide Applicator License
- Comfortable operating large and small power equipment
- Tolerance of working outside in adverse conditions
- Willingness to work long/unpredictable hours

**Benefits**

- PTO
- Paid Holidays
- Health Insurance
- 401k
- Profit Sharing
- AFLAC

If interested in this position please apply online at <https://goo.gl/8GB399> or Email resume to: [prihr@prairieresto.com](mailto:prihr@prairieresto.com)